Getty Marrow Undergraduate Internship Description

**Intern Title:** Museum Education (Family and Youth Programs) Internship

**Academic Level:** Undergraduate

**Supervisor:** Allison Clark, Assistant Director of Education

**Department:** Education

**Dates of Internship:** Consecutive ten-week period from June 17 – August 23, 2019

**Project Overview:**
- Under the direction and mentorship of the Assistant Director of Education, the intern will gain substantial experience developing, coordinating, facilitating, and evaluating family and youth-oriented summer programs related to the Fowler’s permanent collection and special exhibitions.
- The intern’s primary responsibilities will be to help organize and implement the Fowler Museum’s robust schedule of educational programs and week-long (Monday – Friday) summer camp for children ages 7 to 12.
- Key activities include developing age-appropriate art projects aligned with current exhibitions; researching, designing, and facilitating participatory and informal gallery and studio activities for youth audiences; learning current museum education theory and pedagogy in order to design and lead age-appropriate exhibition tours; participating in research and writing projects in order to learn the Fowler Museum’s summer exhibitions and permanent collection; and attending weekly staff meetings. Active reflection is an essential component of the internship experience.

**Learning Goals and Objectives:**
- By contributing to the organization and execution of family programs at the Fowler Museum, the intern will develop organizational and project management skills.
- The intern will develop public speaking skills by explaining art making and studio instructions to both children and adults; they will also have the opportunity to engage audiences in the galleries through a variety of interpretive activities.
- The intern will be trained in inquiry-driven, object-based teaching strategies, multicultural education approaches, intergenerational learning strategies, and classroom teaching techniques.
- The preparation of written materials for studio and gallery programs will strengthen the intern’s written communication skills.
- Upon the successful completion of this internship, the intern will be able to independently conceive, create, and implement compelling activities for youth and family audiences.
- The intern will also learn how multiple departments at small museums such as the Fowler work together in order to produce such a robust schedule of events and initiatives.
**Skills, Knowledge, and Abilities:**

- Enjoys working with Education colleagues and children (and their families), using developmentally-appropriate language in a fast-paced environment infused with creativity, enthusiasm, and flexibility.
- Prior teaching experience and coursework in art history (especially in the areas of Africa, Asia, Pacific, and the Americas) would be helpful, but is not required.
- Prior art-making and/or Studio experience preferred, but not required.
- Knowledge of additional languages is helpful, but not required.
- Working knowledge of Microsoft Word, Excel, and PowerPoint.
- Pleasant, professional manner when interacting with staff and the public.

**Education and Eligibility:**

- The intern must be of a group underrepresented in museums and visual arts organizations, including, but not limited to, individuals of African American, Asian, Latino/Hispanic, Native American, or Pacific Islander descent.
- Intern must be a currently enrolled undergraduate. Students must have complete at least one semester or two quarters of college by June 2019. Students graduating in May or June 2019 are also eligible. (Students who are enrolled in a second BA or BS program are not eligible.)
- Reside or attend college in Los Angeles County; and
- Be a United States citizen or permanent resident.
- Please note that students who have previously served as Getty Multicultural Undergraduate summer interns at the Fowler Museum are not eligible for consideration. Additionally, staff members and relatives of staff or board members are not eligible.

**Anticipated Schedule:**

- The internship will comprise 400 hours (40 hours per week for 10 weeks), which will begin on Monday, June 17 and must be completed by Friday, August 23, 2019.
- The intern must be available to work five consecutive Sundays from July 21 – August 18, 2019.
- Weekday office hours are Monday through Friday, 8 am to 5 pm (with hour-long lunch). Hours worked on the weekend will take the place of weekday hours.
- The first week will include approximately 5 hours of orientation, not including events and training provided by the Getty Center or Getty Learning Community throughout the internship.

**Salary:**

- The intern will receive a gross salary of $5,700 for their ten-week internship.

**Application Instructions and Deadline:**

Please submit the following materials to allisonmclark@arts.ucla.edu by 5pm on Sunday, April 21.

- Letter of interest describing your experience and professional goals as relevant to this opportunity (maximum 1,000 words)
- Names and contact information for two professional references (teacher, professor, former employer, etc.)
- Résumé or CV
- Written acknowledgment that you are available to work the consecutive ten-week internship from June 17 through August 23, 2019, including the described Sunday programs.