Getty Multicultural Undergraduate Internship Description

Intern Title: Museum Education (Family Programs) Intern  
Academic Level: Undergraduate  
Supervisor: Allison Clark, Education Manager  
Department: Education  
Dates of Internship: Consecutive ten-week period from June 18 – August 24, 2018

Project Overview:
- Under the direction and mentorship of the Education Manager, the intern will gain substantial experience developing, coordinating, facilitating, and evaluating intergenerational and family-oriented summer programs related to the Fowler’s permanent collection and upcoming special exhibition, *Striking Iron: The Art of African Blacksmiths.*
- The intern’s primary responsibilities will be to help organize and implement the Fowler Museum’s five summer Story Time programs, one summer Family Jam program with drop-in art making and live music, and two week-long (Monday – Friday) summer camps for children ages 6 to 12.
- Key activities include developing age-appropriate art projects aligned with current exhibitions; researching, designing, and facilitating participatory and informal gallery activities for school-aged and intergenerational family audiences; participating in research and writing projects; and attending weekly staff meetings. Active reflection is a key component of the internship experience.

Learning Goals and Objectives:
- By contributing to the organization and execution of family programs with large attendance at the Fowler Museum, the intern will develop organizational and project management skills.
- The intern will develop public speaking skills by explaining art making and studio instructions to both children and adults; he/she will also have the opportunity to engage audiences in the galleries through a variety of interpretive activities.
- The intern will be trained in inquiry-driven, object-based teaching strategies, intercultural education approaches, intergenerational learning strategies, and classroom teaching techniques.
- The preparation of written materials for studio and gallery programs will strengthen the intern’s written communication skills.
- Upon the successful completion of this internship, the intern will be able to independently conceive, create, and implement compelling activities for family and intergenerational audiences.
The intern will learn about a broad spectrum of museum careers. Weekly professional development activities will introduce the intern to museum staff from diverse departments, including but not limited to curators, collections staff, facilities staff, and marketing administrators.

Skills, Knowledge, and Abilities:
- Enjoys working with Education colleagues and children (and their parents), using developmentally-appropriate language in a fast-paced environment infused with creativity, enthusiasm, and flexibility.
- Prior teaching experience and coursework in art history (especially in the areas of Africa, Asia, Pacific, and the Americas) would be helpful, but is not required.
- Prior art-making and/or Studio experience preferred, but not required.
- Knowledge of additional languages (such as Spanish or Chinese) is helpful.
- Working knowledge of Microsoft Word, Excel, and PowerPoint.
- Pleasant, professional manner when interacting with staff and the public.

Education and Eligibility:
- The internship is intended for members of groups underrepresented in professions related to museums and the visual arts, including, but not limited to, individuals of African American, Asian, Latino/Hispanic, Native American, and Pacific Islander descent.
- Intern must be a currently enrolled undergraduate and have completed at least one semester of college by June 2018. Students graduating in May or June 2018 are also eligible.
- Intern must be a resident of or attend college in Los Angeles County.
- Please note that students who have previously served as Getty Multicultural Undergraduate summer interns at the Fowler Museum are not eligible for consideration. Additionally, staff members and relatives of staff or board members are not eligible.

Anticipated Schedule:
- The internship will comprise 400 hours (40 hours per week for 10 weeks), which will begin on Monday, June 18 and should be completed by Friday, August 24, 2018.
- The intern must be available on Sunday, August 19 to oversee and facilitate the Family Jam.
- Monday through Friday, 8 am to 5 pm (with hour-long lunch).
- The first week will include approximately 5 hours of orientation, not including events and training provided by the Getty Center or Getty Learning Community throughout the internship.

Salary:
- The intern will receive a gross salary of $5,500 for their ten-week internship.

Application Instructions and Deadline:
Please submit the following materials to allisonmclark@arts.ucla.edu by Friday, April 20.
- Letter of interest describing your experience and professional goals as relevant to this opportunity (maximum 1,000 words)
- Names and contact information for two professional references (teacher, professor, former employer, etc.)
- Résumé or CV
- Written acknowledgment that you are available to work the consecutive ten-week internship from June 18 through August 24, 2018, including Sunday, August 19.